

TALENT SEARCH

Company Profile

Galiano Gold Inc. is a dual-listed (NYSE: TSX) mining company focused on exploration, development, and operations. Its subsidiary, Asanko Gold Ghana Ltd, is a multi-pit mining complex on the Asankrangwa Gold Belt, featuring a 5.5Mtpa processing plant with expansion potential.

Opportunity

Asanko Gold Ghana Ltd is seeking a legally trained professional to join our dynamic team in our Finance Department for the position of **Senior Contracts Officer**.

Key Responsibilities:

- Draft, review, and negotiate contracts (RFPs, RFQs, vendor agreements, and service-level contracts) to ensure legal soundness and alignment with company objectives.
- Ensure compliance with Ghanaian mining regulations, local content laws, and corporate governance policies with the view to mitigate risks and optimize contractual outcomes for our mining operations.
- Lead contract lifecycle management, including risk assessment, performance monitoring (SLAs/KPIs), and dispute resolution.
- Advise internal stakeholders on contractual obligations, liabilities, and mitigation strategies.
- Manage tender processes, from drafting bid documents to evaluating proposals and recommending awards.
- Oversee contract administration, including invoicing, claims, renewals, and terminations.
- Maintain a centralized contract register and provide executive reporting on risks, expirations, and cost impacts.

Qualifications & Experience

Essential:

- Law degree (LLB) and Bar qualification (BL) *or* Bachelor's in Commercial Law, Business Administration (Legal Focus), or related field.
- 5+ years' experience in contract law, procurement, or corporate legal advisory, preferably in mining or related industry.
- Must demonstrate strong background in contract management with expertise to oversee procurement, tendering, and vendor agreements.
- Proven expertise in contract drafting, negotiation, and compliance.

- Familiarity with Ghanaian mining regulations and local content laws (e.g., GIAMA).

Preferred:

- Certification in contract management (CIPS, CPSM) or supply chain law.
- Experience with ERP systems (e.g., Delta) and contract lifecycle software.

Skills & Competencies:

- Legal acumen: Ability to interpret and apply complex contractual terms.
- Analytical rigor: Assess economic and legal implications of contract clauses.
- Stakeholder management: Liaise with technical, finance, and external partners.
- Attention to detail: Ensure accuracy in documentation and reporting.

Why Apply?

- Impactful role: Direct influence on operational efficiency and risk reduction.
- Attractive remuneration: Competitive salary and benefits package.
- Growth opportunity: Work within a dynamic, performance-oriented multinational mining environment.

Application Process

Submit your application by **May 28, 2025** to applicants@asanko.com using the guidelines below:

1. Indicate the subject as **“Application for Employment as Senior Contracts Officer”**
2. Cover letter highlighting legal/contract expertise.
3. CV (max 4 pages) with qualifications, experience, and referees.
4. Copies of relevant certificates.

Only shortlisted candidates will be contacted.

Our Values

